Departmental Enquiries
Procedure for holding of

GOVERNMENT OF BOMBAY
Political and Services Department,
Circular No. CDR.1156
Sachivalaya, Bombay. 9th July 1956.

CIRCULAR OF GOVERNMENT.

Government has been considering from time to time steps to be taken for completing departmental enquiries expeditiously since it is noticed that despite the orders prescribing a time limit for the complection of departmental enquiries, in many cases it takes a long time to complete them. One of the reasons for the delay in completing the departmental enquiries seems to be that departmental enquiries are ordered even when they are not strictly necessary with the result that the same officer is burdened with a number af enquiries.

Ordinarily an elaborate departmental enquiry is necessary if the punishment proposed is dismissal, removal or reduction and it is sufficient to follow the procedure prescribed by rule 55-A of the Civil Service (Classification, Control and Appeal) Rules if the charge calls for a minor penalty. In some cases however it is noticed that departmental enquiries are ordered even when minor penalties are called for. All Departments of the Secretariat and Heads of Departments are therefore requasted to see that before ordering departmental enquiries they should study the charges carefully and order a departmental enquiry only after being satisfied that they call for one of the major penalties. For this purpose they may, if possible, prepare a statement of cases decided in the post showing the charges framed and punishment proposed so that it can serve as a guide to them in determining whether or not in the particular case a major penalty would be called for. In cases in which they consider that a major penalty is not called for they should follow the simple procedure prescribed by rule 55-A of the Civil Service (Classification, Control and Appeal) Rules.

By order and in the name of the Governor of Bombay.

M. D. BHANSALI,
Chief Secretary to the Government of Bombay
Political and Services Department.

To

The Secretary to the Governor,
The Secretary to the Chief Minister,
The Secretary, Bombay Public Service Commission,
The Accountant General, Bombay,
The Prothonotary and Senior Master, High Court, Bombay (by letter),
The Registrar, High Court, Appellate Side, Bombay (by letter),
All other Heads of Departments and Heads of Offices under the several Departments of the Secretariat
All Departments of the Secretariat.